



Creating your Playlists

Music Gateway: Free Trial Guides

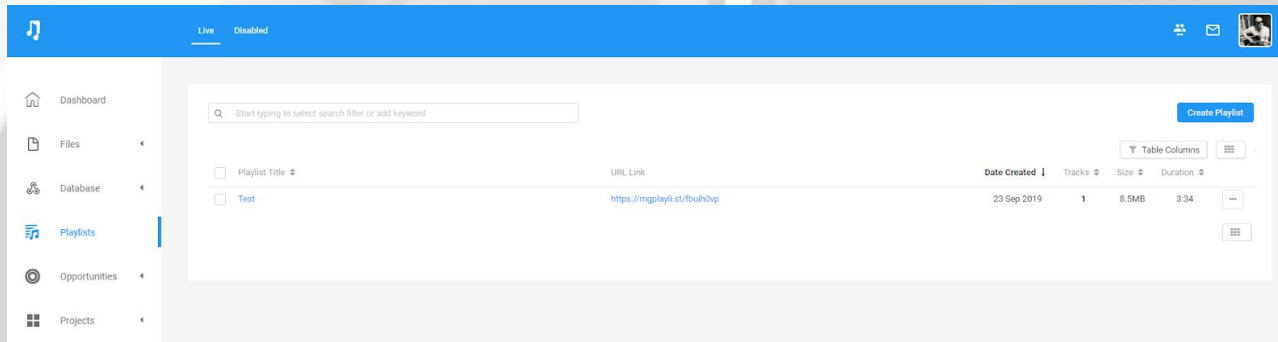
Creating your Playlists

It's an exciting day, because you're going to complete your Profile which will give you the best chance of success within our global creative community!

Let's start with the Playlist function.

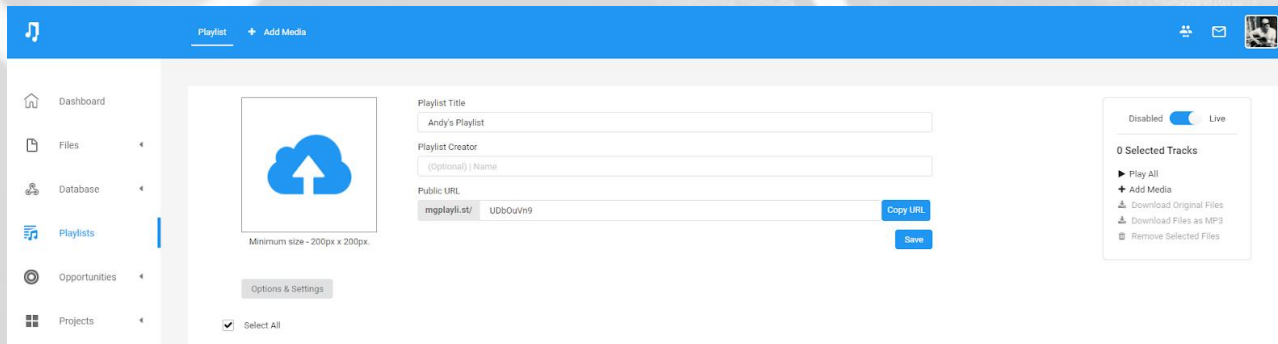
Playlists are the best way to share your music and to show off your musical brand, but as well as this, they can be an important professional tool when it comes to pitching your tracks to music industry professionals.

Making a playlist is a very simple process, just click on '**Playlists**' on the left-hand side to get started:



The screenshot shows the 'Playlists' section of the Music Gateway interface. The top navigation bar is blue with a music note icon, 'Live' and 'Disabled' tabs, and user profile icons. The left sidebar contains navigation options: Dashboard, Files, Database, Playlists (highlighted), Opportunities, and Projects. The main content area features a search bar with the placeholder text 'Start typing to select search filter or add keyword' and a 'Create Playlist' button. Below the search bar is a table with columns for Playlist Title, URL Link, Date Created, Tracks, Size, and Duration. A single playlist entry is visible with the title 'Test', URL 'https://mgplaylist/fouh0vp', and a duration of 3:34.

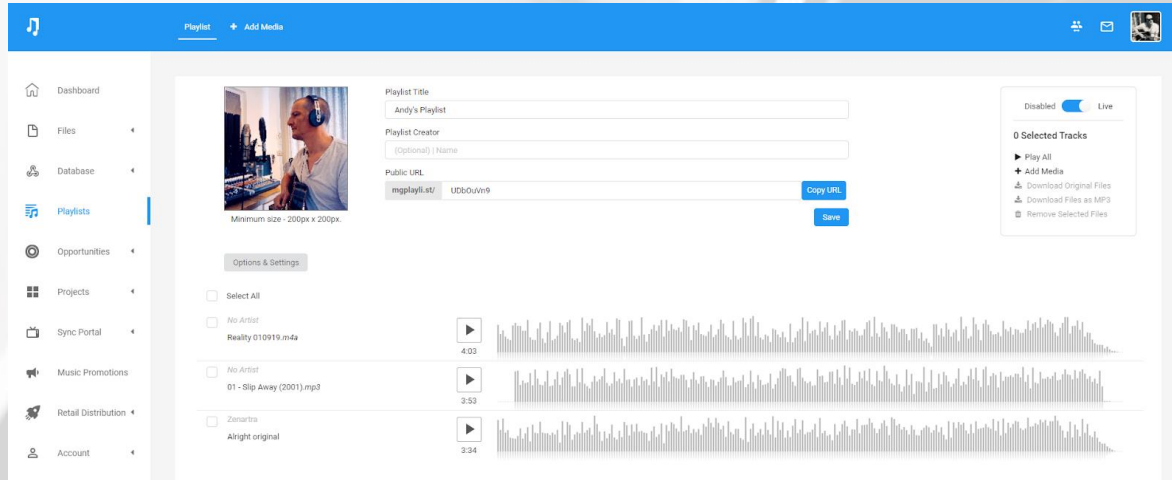
To create a playlist, select '**New Playlist**' and you will then be asked to give your Playlist a name. In the example below, the Playlist has been titled 'Andy's Playlist':



The screenshot shows the 'New Playlist' creation form in the Music Gateway interface. The top navigation bar is blue with a music note icon, 'Playlist' and '+ Add Media' tabs, and user profile icons. The left sidebar contains navigation options: Dashboard, Files, Database, Playlists (highlighted), Opportunities, and Projects. The main content area features a large blue cloud icon with an upward arrow, indicating the upload of media. Below the icon is the text 'Minimum size - 200px x 200px.' and an 'Options & Settings' button. The form includes fields for 'Playlist Title' (filled with 'Andy's Playlist'), 'Playlist Creator' (with '(Optional) | Name' placeholder), and 'Public URL' (filled with 'mgplaylist/ UDB0uVn9'). There are 'Copy URL' and 'Save' buttons. On the right side, there is a toggle switch for 'Live' (currently 'Disabled') and a section for '0 Selected Tracks' with options: 'Play All', 'Add Media', 'Download Original Files', 'Download Files as MP3', and 'Remove Selected Files'. A 'Select All' checkbox is visible at the bottom left.

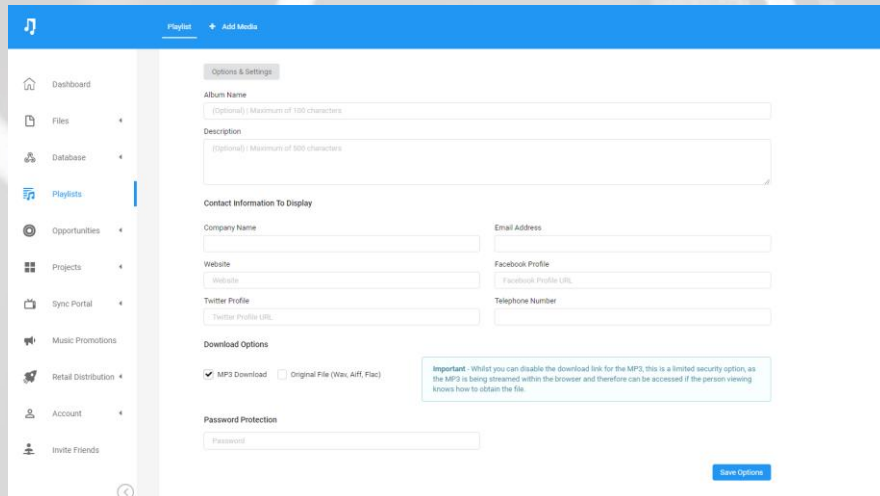
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From here you can Upload an Image, Add Media and name the Playlist Creator.



Don't forget to press 'Save', and then you're all done!

There is an option to add further details about your Playlist and this can be accessed by clicking on 'Options & Settings':

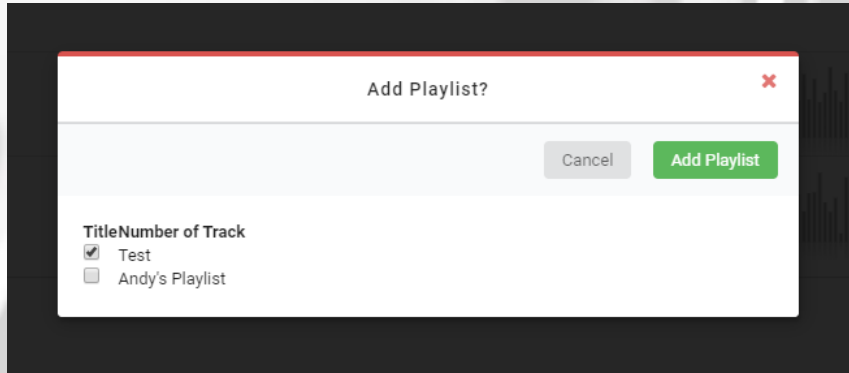




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Once you've added all the details you want, you can now add your Playlist to your Profile page.

First, go to 'Account' and then 'Profile' on the left-hand menu. Then click the 'edit' pencil icon to the right of Playlists and you will be presented with the option to add the Playlist you have just created. Click on your Playlist and then click 'Add Playlist'.



If you refresh the page, you will see that the Playlist has now been added to your Profile.

Congratulations!!! - your Profile is now complete and you're (almost) ready to be discovered!